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CONFIDENTIAL

2 March 1955

MEMORANDUM FOR: All Staff and Division Chiefs

SUBJECT: Appointment of DD/P Training Officer

1. Until further notice, Mr. [] Deputy Director of Training, will serve also as Staff Training Officer to the DD/P. In this capacity he will act for the Deputy Director (Plans) on all training matters and will assist the Clandestine Services Training Committee in devising solutions to certain pressing problems.

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2. Among the problems which require early action are:

a. Orderly and sufficient rotation of training instructors into and out of the Office of Training.

b. Proper division of responsibilities between DD/P and the Office of Training for all overseas training, along the lines laid down by the DCI in the case of [] and promulgation of an Agency regulation effecting such a division.

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c. A planning program for orderly assignment of DD/P personnel to training courses, to replace the temporary device of the 5% quota.

d. Statement of DD/P requirements for development of new courses, and revision and temporary or permanent abandonment of old courses as appropriate.

e. Determination of priorities in cases where training requirements exceed the current capabilities of OTR.

3. The status and functions of the Clandestine Services Training Committee and of the staff and division training officers remain unchanged. All training matters involving policy decisions of interest to DD/P will, however, be referred to Mr. [] for C/OPS. He can be reached at []

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NO CHANGE in Class. ☐

☐ DECLASSIFIED

Class. CHANGED TO: TS S (C)

LDA Memo, 4 Apr 77

Auth: DDA REG. 77/1763

Date: 13/02/78 By: []

Richard Baker
Chief of Operations, DD/P

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